



## West Wales Regional Partnership Board

### Minutes

2pm 23<sup>rd</sup> October

Bridge Innovation Centre Pembroke Dock and MStTeams

#### Chair

Judith Hardisty (JH)

#### Attendees

##### Face-to-face

Judith Hardisty, Hywel Dda UHB (JH) **CHAIR**

Linda Jones, West Wales Regional Partnership Board (LJ)

Gaynor Toft, Pembrokeshire County Council (GT)

Kim Neyland, West Wales Regional Partnership Board (KN)

Michael McClymont, West Wales Regional Partnership Board (MM)

Donna Coleman, LLAIS (DC)

##### Virtual

Hazel Lloyd-Lubran, Ceredigion Association of Voluntary Organizations (HLL) **VICE CHAIR**

Anna Bird, Hywel Dda UHB (AB)

Jill Paterson, Hywel Dda UHB (JP)

Michael Gray, Pembrokeshire County Council (MG)

Cllr Jane Tremlett, Carmarthenshire County Council (CIJT)

Malcolm Perrett, Vice Chair Care Forum Wales (MP)

Estelle Hitchon, Welsh Ambulance Service NHS Trust (EH)

Cllr Alun Williams, Ceredigion County Council (CllrAW)

Cllr Tessa Hodgson, Pembrokeshire County Council (CllrTH)

Hilary Jones, Bro Myrddin Housing Association (HJ)

Andrew Carruthers, Hywel Dda University Health Board (AC)

Dean Ellis, West Wales Regional Partnership Board Team (DE)

Nikeela Uprichard, West Wales Regional Partnership Board Team (NU)

Laura Beale, West Wales Regional Partnership Board Team (LB)

#### Apologies

Gareth Morgans, Carmarthenshire County Council (GM)

Alan Thomas, Service user Representative (AT)

Jake Morgan, Carmarthenshire County Council (JM)

Ardiana Gjini, Hywel Dda UHB (AG)

Jonathan Morgan, Carmarthenshire County Council (JM)

Donna Pritchard, Ceredigion County Council (DP)

Cathryn Thomas, Social Care Wales (CT)

Item	Subject, minutes & actions	Responsible	Outcome	Action by
1.	<b>Welcome and Introductions</b> The chair welcomed attendees to the meeting. Apologies were noted. CH advised that she was attending the meeting today for Jake Morgan.	Chair		
2.	<b>Notes of the last meeting</b> were approved as an accurate record pending amendments noted by MG. <b>Action log</b> to be updated with manifesto sign off.	Chair	Agreed	

<p>3.</p>	<p><b>LLAIS Update</b>                  Chair JH welcomed Donna Coleman from LLAIS to the board, inviting her to give a verbal update on the transition from Community Health Councils to LLAIS. DC explained that with effect from April 1<sup>st</sup>, 2023, Welsh Government had extended the remit of Community Health Councils (CHC) to include social care and re-brand as LLAIS, which in West Wales remains co-terminus with Hywel Dda University Health Board (HDdUHB). DC confirmed that there were presentations available with more detail if anybody required, which she would forward to KN for circulation. DC confirmed that in response to an anticipated increase in demand when widening their scope to include social care, they had increased their staff team, retaining previous staff and recruiting additional advocates. They had been out and about in the community hearing a lot more about Community impact, things that people want in their own communities to reduce isolation and start solving their own problems by accessing services delivered by third sector organisations. DC concluded by stating that LLAIS were looking forward to learning more about social care in the regional and developing relationships with the RPB and offered to meet with anyone if they had further questions.                  HLL suggested it would be beneficial to understand how LLAIS is working in other areas and work with LLAIS on citizen’s voice and engagement.</p> <p><b>ACTION- DC to forward the presentation to KN/JR for circulation.</b>  <b>ACTION- KN to send information to DC on the annual Conference and Award ceremony.</b>  <b>ACTION – DC to forward info to KN on work LLAIS is undertaking in other areas, citizen’s voice and engagement, for circulation.</b></p>	<p>Donna Coleman</p>	<p>Informed</p>	<p>2023-10-30</p> <p>2023-10-30</p>
<p>4.</p>	<p><b>RIF Funding and Tapering</b>                  The Chair invited LJ to clarify details about Welsh Governments query on reintroducing RIF Tapering for 24/25. LJ explained that as each region was in a slightly different position, a decision had been made for each RPB to respond to Welsh Government separately, therefore West Wales need to set out its approach to Welsh Government for match and tapering by capturing current information into a RAG rated plan for the region to feedback to the minister.</p>	<p>LJ</p>	<p>Discussed</p>	

	<p>JP thanked LJ for the update, noting that, as she is new to the post, the current position is inherited. JP agreed that WG should be requested to defer tapering partly because of the financial position that organisations are forecasting for next financial year and the significant impact there would be in absorbing budgets that were expected to be covered by WG funding. JP emphasised the need to have some central criteria that considers this across the whole of the RPB portfolio, by scrutinising counties' top priorities back into a central position that is reviewed against regional priorities and an agreed methodology for considering regional projects, with IEG then making recommendations to RPB. In addition, it is essential to ensure that for 24/25, counties are presenting balanced, not over committed budgets.</p> <p>HLL agreed with JP's observations adding that it was important not to lose sight of the fact that savings in the RF programme need to be found by looking at different ways of reinvesting some of the RIF. Significant change needs to be demonstrated by the deployment of RIF funding, which may not be evidenced, so there is still some work to do by looking at efficiencies and savings within RIF to make sure they are targeting priorities.</p> <p>CH commented that it was important for the RPB team to provide feedback to those leading funded projects. MG commented on the amount of work that was required to inform the quarterly returns to WG and that transformation is not achieved through extensive data returns, it's achieved by thinking and acting differently on the ground.</p> <p>LJ responded by confirming that this has been raised with Welsh Government and will feedback any updates and RIF feedback workshops for project leads are arranged for third and fourth weeks of November.</p>			
<p>5.</p>	<p><b>Performance Framework</b> LJ brought the Board's attention to the attached performance framework which she confirmed would be completed shortly and fed back to the County Transformation Leads.</p>	<p>LJ</p>	<p>Informed</p>	
<p>6.</p>	<p><b>Nest Update</b> LJ brought the Board's to the attached document which had been completed by Sarah Bolton and sent to Welsh Government as the Regional update, recognising it was not an easy piece of work to complete.</p>	<p>LJ</p>	<p>Informed</p>	

	<p>Welsh Government have already provided feedback requesting that the action plan be implemented within the next 6 months. SB has identified that the West Wales RPB maturity rating is currently 2 out of 4, this is ongoing work with other self-assessments being completed.</p> <p>LJ invited MG to comment as chair of the Regional Children's group. MG commented that there was a need to map the different regional forums, whether they are all needed and whether the landscape is too complicated currently.</p> <p><b>ACTIONS- MG and LJ to meet to discuss and agree timelines to map all current CYP meeting groups and strategic boards to identify which ones may be relevant to take the work forward in future.</b></p>			23-11-17
7.	<p><b>Website and Communication Strategy</b></p> <p>KN presented a brief demonstration of the English version of the new RPB website and suggested that members use the following link to view: <a href="https://wwrpb.org.uk/">https://wwrpb.org.uk/</a> and feedback comments to her. KN confirmed also that the WWCP site would be closed once the WWRPB site was complete.</p> <p>KN referenced the Communication Strategy and Annual Delivery Plan that had been circulated with the papers for consideration and comment and introduced NU to present the final draft of the RPB Citizen Representative's Handbook that had been co-produced with the current Citizen reps, requesting any feedback be forwarded to either KN or NU, with the aim of commencing the recruitment process for the vacant positions on the board in January.</p> <p>In addition, NU presented on the arrangements for the Annual Conference on the 14<sup>th</sup> March, requesting that the board encouraged relevant parties to apply for the Awards element. NU confirmed that she would send out a diary marker following the meeting and would circulate the Flyer containing the programme, booking link and award categories with the meeting notes.</p> <p>JH thanked NU for the progress made to date.</p> <p><b>ACTIONS- KN to confirm when WWRPB website. NU to circulate link to Handbook and Conference information with the notes.</b></p>	KN/NU	Informed	
8.	<p><b>Capital Strategy Action Plan</b></p> <p>DE and LB introduced themselves and explained their roles to maximise the deployment of WG capital funding by supporting scheme development across the region, prior to presenting an overview on capital progress to date, on behalf of Andrew Hopkins, Capital Programme Manager. They explained that the full team</p>	DE/LB	Informed	

	<p>was in place now and in response to the 10 year Capital Strategy published in the summer (available to view on the RPB website), were in the process of developing a detailed delivery plan and prioritisation process for submitted proposals. They confirmed the governance structure, explaining the functions and responsibilities of the Operational Capital Board and the Strategic Capital Board and their route into the RPB via IEG and outlined their recent engagement with regional groups and committees relevant to the capital programme. They explained that the current portfolio was made up primarily of existing schemes, with the aim to develop a more strategic portfolio over the longer term and requested that any queries be forwarded to Andrew, for him to address at the January meeting.</p> <p>LJ and HL-L commended the team on the noticeable progress made since they were appointed and HL-L commending the progress made on linking capital and revenue schemes and the potential links with the Regional Preventions Board.</p> <p>JH thanked them for their presentation and requested an update at the January meeting.</p> <p><b>ACTION: All to feedback any comments to AH, AH to provide an update at the January meeting.</b></p>			
9.	<p>AOB</p> <p>JH accepted GT’s offer to deliver a presentation on strengthening the links between housing and wider health and social care linked to the White Paper, including adaptations and fuel poverty, as well as the wider homelessness and housing support agenda.GT and LJ agreed to meet outside the meeting, to discuss details and present to IEG prior to RPB.</p> <p><b>ACTION: GT and LJ to arrange to meet and agree presentation for IEG and to be added to next available agenda.</b></p>	Chair		

Next meeting:

22<sup>nd</sup> January 2024- 2pm Tywi Room, Tŷ Melyn, National Botanic Garden of Wales, Corporate Entrance, SA32 8HG