

## WEST WALES REGIONAL PARTNERSHIP BOARD

17<sup>TH</sup> April 2023, 2.00PM

Face-to-face Boardroom, Ystwyth Building & Via Teams

### Present:

Anna Bird (AB), Hywel Dda University Health Board- Face-to-face  
Cllr Alun Williams (CllrAW), Ceredigion County Council- Virtual  
Judith Hardisty (JH), Hywel Dda University Health Board (Chair)- Face-to-face  
Estelle Hitchon (EH), Welsh Ambulance Service NHS Trust- Virtual  
Cllr Tessa Hodgson (CllrTH) Pembrokeshire County Council- Face- to-face  
Hazel Lloyd-Lubran (HLL), Ceredigion Association of Voluntary Organizations (Vice  
Chair)- Virtual  
Michael Gray (MG), Pembrokeshire County Council- Virtual  
Jill Paterson (JP), Hywel Dda University Health Board- Face-to face  
Gareth Morgans (GM), Carmarthenshire County Council- Virtual  
Cathryn Thomas (CT), Social Care Wales- Face-to-face  
Cllr Jane Tremlett (CllrJT), Carmarthenshire County Council- Face-to-face  
James Tyler (JT), Pembrokeshire People First- Face-to-face  
Jen Green (JG), Pembrokeshire People First- face-to-face  
Donna Pritchard (DP), Ceredigion County Council- Virtual  
Chris Harrison (CH), Representing Carmarthenshire County Council- Virtual

### Also in attendance:

Kelvin Barlow (KB), West Wales Care Partnership-Face-to-face  
Kim Neyland (KN), West Wales Care Partnership- Face-to-face  
Michael McClymont (MM), West Wales Care Partnership (Minutes) - Face-to-face  
Eldeg Rosser (ER), Hywel Dda University Health Board- Face-to-face  
Sarah Bolton (SB), West Wales Care Partnership- Face-to-face

### Apologies

Jake Morgan (JM), Carmarthenshire County Council  
Audrey Somerton-Edwards (ASE), Ceredigion County Council  
Alan Thomas (AT), Service User Representative  
Jonathan Morgan (JM), Carmarthenshire County Council  
Steve Moore (SM), Hywel Dda University Health Board  
Hilary Jones (HJ), Bro Myrddin Housing Association  
Malcolm Perrett (MP), Care Forum Wales

JH welcomed those were attending in person and those who were connected virtually. Apologies were noted. JH requested SM be removed from the distribution list.

## **1. Minutes of meeting held on 23 January 2023**

JH asked whether there was anything in the minutes of the last meeting that needed to be corrected. The minutes were accepted as an accurate record.

KB provided an update on outstanding items on the action log. The first being the updated manifesto for RPB sign-off. He mentioned that the ToR was on the agenda today for sign-off. Also, Welsh Government had recently introduced a self-assessment for RPBs and are commissioning some facilitation for this purpose. It would therefore be sensible to await this work before updating our manifesto and agreements.

The next item on the action log was the Further and Faster work, for which a more detailed proposal will be brought back to the RPB in the coming weeks through the IEG. JP added that following discussion with WG leads on the Further faster work, the intention is not to create a new programme, but it is for us to look at how we join up our work and create a framework that will have common principles that will be delivered through local programmes. She believes that good progress has been made through the discussions that have been held and that details need to be worked out through further meetings that are in the diary to enable those conversations at the local level.

## **2. RPB Capital update**

KN hoped that everyone had seen the paper that had been circulated with the agenda. In her update, she pointed out that the first drafts of the 10-year Strategic Capital Plan (SCP) and the 5-year strategic area plan are due to be submitted to WG by the 30th of April 2023.

KN noted that a draft outline will be presented at the third capital workshop to be held on 26th May 2023. KN asked that the board note the capital funding available for 2023/24 and the progress made to date to develop the capital office.

The plan will be brought back to the RPB ahead of the final submission to WG. KN also mentioned that once the SCP is finalized, a pipeline of capital schemes will be developed based on the priorities and gaps identified. KN also asked that the RPB endorse proposals for the IRCF funding for the Fishguard and Carmarthen Hwbs that ER would shortly provide a presentation on.

RPB noted the capital funding allocations and the progress made to develop a capital office strategic capital plan.

### 3. Presentation of the Fishguard/Carmarthen Hwbs

ER, Chair of the Capital Operation Group presented details of the schemes and the progress that had been made against the key milestones in the plans, and the next steps that need to be taken.

She explained that the applications had been reviewed and approved by the Regional Capital group and that today she was asking for the RPB to endorse the recommendations of the IEG to submit the applications to WG for the IRCF Board's consideration.

JH mentioned that she had attended the Fishguard event, which she said was incredibly well attended, and where so many people were giving impressive ideas as to what should be included in the proposal. She fielded questions from the board members.

JT questioned what seemed to be an error in the time it took to get between a few locations in the document. He also expressed concerns about people who lived in St Clears or Whitland accessing services in Fishguard.

ER confirmed there was an error in the time calculation and would amend the document accordingly. It was clarified that the starting the project in Fishguard is part of the greater strategy and that one of the key components of the strategic capital plan is to work out where the gaps are in the delivery of services. They will be developing the pipeline of projects, that would be implemented as they move forward to ensure that those issues around people accessing services and their own Community are addressed through the capital planning long term plan. Having that physical map is a starting place. On the map there will be a long list of areas that are being looked at for development. All the other areas will be developed in a phased approach.

AW emphasized the importance of the map. He stated that the Fishguard development sounds very good as it's the next thing down from the Cardigan Integrated Care Centre. He said it would be interesting to see the map of the proposed network. ER expressed that there is a draft version, and as the scheme is developed other locations will be added.

JH asked the board to endorse the proposal to apply for the funding progress to the next stage. It was agreed.

She thanked KN & ER for the presentations and mentioned JT's point about needing something more definitive to be able to look at as the map. She recommended the capital agenda be brought back to the board in a couple of months after the summer for an update.

#### 4. West Wales NEST Implementation Plan

SB provided some background to the NEST Framework, the requirement by WG for the submission of an implementation plan and the commissioning of Alder Advice to complete the of drafting a plan. She set out what would be involved in the implementation of the plan and spoke about the working group and the next steps to be taken. SB mentioned that that the working group need to look at the actions and agree to time scales, so that there is a clear plan for the next 12 to 18 months. She added that by October this year, an annual report needs to be provided to WG. SB asked the board to agree implementation of the plan.

JH declared that she has a problem with an action plan that has no dates and no lead responsibilities. She was not struggling with the actions highlighted in the report but believes it is something that couldn't be agreed in principle. She thinks that what is needed is a timetable of who will be responsible for the different actions, because SB can't do it all.

SB stated that it was going to the Regional Children's Board on Wednesday and that MG, who chairs the meeting, is named as senior responsible officer (SRO). It will be agreed which actions can be tackled quickly and which ones will take longer and then put realistic time scales to them.

DP agreed with what JH had said. She added that there is a lot of useful information in the document and it's useful to have that overview, but it doesn't read like an implementation plan. She stated that it reads more like a strategic overview and believes we need to see more of the detail about the actions, who's leading on them and some timescales for the delivery of those actions, before we could sign that off. CllrJT asked if it were possible for a timeline to be completed before the next meeting.

AB mentioned that CAHMS is spoken about throughout the document, but she just wanted to highlight that it is a department or is a directorate within the Health Board. It's not a distinct organization, but it is helpful to see that there are some parts of the health system mentioned.

It was suggested that the document be taken to our safeguarding boards for consideration and that might help with getting that wider input into the process.

JH summed up by saying they are content to see the actions, and the board is supportive of this going to the Regional Children's Board for a detailed plan to be developed which will state who will be completing the actions, with the relevant time frame. She went on to say that the expectation of this body, which represents all our strategic partners, is that people will take on lead responsibility for different areas of this work and that directors from the organizations will take that message back and to give SB some support for this.

## **5. Terms of Reference 2023-24**

KB advised that the ToR is updated from the existing terms of reference for RPB that was dated and July 2021, which was the last time RPB had formally agreed them.

KB is seeking agreement today on the draft document. He is aware there may be some details that need to be corrected and asked members to let him know what they are.

He mentioned that we have a couple of vacancies on the board, including: a Carer Representative and for a National Third Sector Representative. He stated that we did start the process of recruiting to those last year and what he decided, whilst we had good nominations, was that we didn't have in place the means to adequately support people and to be part of this.

He stated it was good to see JT present in the meeting today, but he feels we also need to think about how we can make these meetings accessible in terms of getting papers to people in time and supporting individuals to participate properly. He asked if the board would be prepared to agree this subject to review of the things he has just mentioned.

It was moved and accepted, and JH said the board is happy to approve the Terms of Reference with the review in six months.

CT noted that there have been issues with accessibility in careers meetings, where members could not hear, or individuals could not use Microsoft Teams because the way things moved across the screen. She believes we need to look more creatively at how we can make systems work correctly. She added this meeting today has worked really well. It was the first time she has seen a hybrid arrangement work properly.

## **6. Regional Integration Fund Investment Update 2023-24**

KB shared his slides and provided an overview on the implementation of RIF in 2022/23. He spoke about the time spent evaluating the projects and programmes and the different methods that was used throughout the region.

When highlighting the key issues encountered, one of them was managing the regional versus county planning challenges, which he believed we learned a lot about this year and have suggested some improvements about a different arrangement for the future.

He spoke about the lack of a consistent performance framework across our programmes and how this did not help. He added that WG did introduce the performance framework but that didn't arrive with us until well into the financial year. As a result, we were trying to measure the impact of projects and programmes and we were relying on existing information that people were collecting as well as our local arrangements. He mentioned that WG were close to introducing a new framework that they have developed in tandem with the RPB's, that will allow us to measure not

just at a project or programme level, but to look at the population level and the difference the funding is making throughout the region.

KB spoke about a budget change in this year's funding. He said the allocation has remained the same and we haven't had any inflationary increase, but there is a new line for Short Breaks for Carers at £163,000, which is a new allocation that is protected.

A draft proposal was discussed at IEG and agreed, subject to finalization of some details.

He emphasized that over commitments could not be considered. He is working with the Director of Finance and colleagues in the Health Board to ensure that we can have very clear rules around delegation when it comes to delegating those budgets. He shared that where there are risks of any overcommitment that we would expect that that there would be robust plans in place to show how those would be addressed in the year. A fortnightly performance and finance group meeting would highlight any issues being encountered in reporting.

EH mentioned impact and thinks it would be very valuable for us as a board to look at some of the impacts of the investments we're making on a really regular basis, both from a service user / population perspective and also from those people who are working in projects and either managing them or working to deliver them, because she thinks that's what brings it to life for us and will help us to tell that story back to Welsh Government, as the Minister may well as at some point what value is she getting for the money invested. She wondered whether as we go through the year, that that might be done through videos or presentations or any other means to show what we are doing and the positive benefit it's making. JH added that was a very good point.

It was asked at the next meeting that we spend some time together looking at the capital plan, and the area plan which we have been drafting for WG.

## **7. Any Other Business**

JH stated no other business had been brought to her attention. She said it was nice to have some individuals in the same room and that it was good to see members the on screen as well. She thanked everyone for their attendance and forward to meeting again next month.

## **8. Date and venue of next meeting**

15 May 2023 – **Virtual**